

**SHINCLIFFE C. of E. (CONTROLLED) PRIMARY SCHOOL**

Head Teacher:  
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Monday 15<sup>th</sup> June

Dear Parents,

I hope you are all keeping well.

We welcome back pupils in Reception tomorrow and Year 1 on Thursday. Next week we look forward to potentially welcoming back Year 6 pupils.

Requests for key worker places are increasing and we need to manage this carefully in line with both staffing numbers and classroom capacity. This is in order that we adhere to Government guidance and appropriate risk assessments. The wellbeing of children, staff and the wider school community remains our overriding concern.

Therefore, from today, any new requests for key worker places or alterations to the days on which places are required must be made by 12 noon on a Monday. This must be a week before the Monday of the week in which you wish to access a place. For example, requests for places in the week beginning 29<sup>th</sup> June must be received by 12 noon on Monday 22<sup>nd</sup> June. After today, the first date we will be able to accept new or revised Key Worker requests is Monday 29<sup>th</sup> June.

For updates, please continue to use the dedicated Coronavirus section of the School Website: <http://www.shincliffe.durham.sch.uk/parents/coronavirus-update/>

Stay safe and stay well.

Yours sincerely

Mr Tait